

ERA Explorer 23.1.3 EC

MS-CIT IT Awareness (2023) > Knowledge Check

English

Question: ! TIME LEFT 00: 04: 48

A ____ is a detailed description of the history of a person's life.

calendar spreadsheet

recipe book biography

Questions

1 2 3 4 5

END TEST

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English

Question: ! TIME LEFT 00: 04: 05

You can either create a PowerPoint presentation from scratch or by using a readymade ____.

invoice template

certificate video

Questions

1 2 3 4 5

END TEST

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English

Question:

You have a dummy image in your presentation and want to replace it. What will you do for this?

- Right-click on the picture > Change Picture
- Copy the image
- Left-click on the picture > Change Picture
- Drag the image and move it to the next slide

TIME LEFT 00:03:41

Questions 1 2 3 4 5

END TEST

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English

Question:

You have made a biography presentation and want to save it. Under which tab will you find the Save As option?

- Home
- Transitions
- File
- Animations

TIME LEFT 00:03:12

Questions 1 2 3 4 5

END TEST

ERA Explorer 23.1.3 EC

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English

Question: _____ is the size of an image in terms of its width and height.

Fill Color

Crop

Aspect ratio

Design

! TIME LEFT 00: 02: 46

Questions 1 2 3 4 5

END TEST

